



Whangaparaoa Tennis Club

Life Membership Criteria and Procedures

1. Background

- 1.1 At the July 2017 AGM, the following resolution was passed:
That the Club Committee appoint a sub-committee of members who have a cross section of club knowledge and experience. This sub-committee would formulate a "Criteria for Life Membership" and "policy and procedures" to be established and presented to the Executive and Council for approval. Once approved, the Criteria would be published to the membership.
- 1.2 Volunteers were sought for the sub-committee which comprised Bryan Barrett, Paul Spence, Clare Bridle, Neil Mayo, Mary Kershaw and Brendon Forbes.

2. Criteria and procedures for the nomination and bestowal of Life Membership

- 2.1 Life Membership is recognised by the Whangaparaoa Tennis Club as the highest recognition that can be awarded to a member. It should retain its prestige and not be awarded lightly.
- 2.2 Life Membership can only be bestowed on a member satisfying the criteria and procedures.
- 2.3 Life Membership cannot be purchased through a significant financial contribution to the club.
- 2.4 The following criteria and procedures can only be changed at an Annual General Meeting or Special General Meeting if passed with a majority of 51% or more of the eligible votes at the Meeting.
- 2.5 The Constitution must be read in conjunction with these criteria and procedures. In the event of conflicts between the two documents, the Constitution prevails.

3. Criteria for the bestowal of Life Membership

- 3.1 Life Membership is an honour bestowed on individual club members whose exceptional, loyal and outstanding service and contribution has provided a measurable benefit to the club over an extended period of time.
- 3.2 It must be recognised that there will be an element of subjectivity in the criteria due to the wide range of how members can aid to the betterment of the club.
- 3.3 Nominees must be considered individually, on their individual merits, personal attributes and achievements and not in comparison to others or previous Life Members. It is the overall contribution of the nominee that must be evaluated.
- 3.4 The following criteria are provided as guidance but are not prerequisites.
 - The nominee should have a minimum of 15 years club membership in aggregate.
 - The nominee should have a minimum of 10 years in voluntary club Roles, including but not limited to Executive and Manager positions, fund raising, promotion and marketing, event coordination and management, club representation on sporting bodies, club maintenance, and other club activities.
 - It is expected that the nominee has displayed the following personal attributes:
 - Sportsmanship,
 - Dedication to the club,
 - Leadership,
 - Role model for other members, and
 - Been a good club ambassador.
 - The nominee should have conducted him/herself with distinction.
 - The nominee must have contributed to the betterment of the club.



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4. Procedures for nomination

- 4.1 Any full senior financial member or Life Member may nominate any full senior financial member. This nomination must be seconded by a full senior financial member or Life Member.
- 4.2 This nomination must be in writing and signed by the nominator and seconder.
- 4.3 The nomination must be presented to the Executive a minimum of six weeks prior to the following AGM.
- 4.4 The nomination must include a full presentation of the reasons for nomination and must take into account the published 'Criteria for the bestowal of Life Membership.'
- 4.5 Prior to the AGM, the Executive must meet to review the nomination.
- 4.6 In the event that the nominee is a member of the Executive, that person shall be disqualified from any deliberation on the matter.
- 4.7 The Executive will screen the nominations as an effective check and balance on the process and to allow for feedback so that the nominator can then amend or withdraw the nomination.
- 4.8 The decision on whether a member should be a Life Member rests with the membership and not with the Executive or Council.
- 4.9 When the nomination is presented to the AGM, the nomination shall include all supporting documents and the President must state whether the Executive support or object to the nomination (based on Executive majority).
- 4.10 For the nomination to succeed at the AGM, there shall be a required majority of 75% of the members entitled to vote who are present at the meeting. The vote must be a secret ballot.

5. Withdrawal of Life Membership

- 5.1 The honour of Life Membership may be withdrawn by the Executive in the event that the member conducts him/herself in a manner that reflects directly and adversely on the image and activities of the club. This provision will only be exercised in exceptional circumstances and will require the unanimous support of the Executive after following the disciplinary process as outlined in section 8 of the Constitution.

6. Benefits of Life Membership

- 6.1 Full club membership for life with no fees
- 6.2 Free access to all the club facilities
- 6.3 Name placed on the club honours board and website
- 6.4 Photograph in prominent position in clubhouse and website
- 6.5 Formal presentation as agreed by the Executive at a suitable date after the AGM

Approved by the Executive and Council on 7 November 2017.